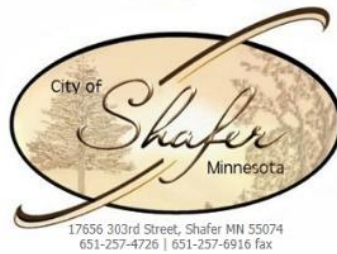


March 18, 2022



**FINAL NOTICE  
Immediate Response  
Required  
DO NOT DISCARD**

Resident  
Address  
Shafer, MN 55074

## **NOTICE TO SCHEDULE APPOINTMENT FOR MANDATORY WATER METER REPLACEMENT**

The City of Shafer replaced the water meters in the City in February 2022. Unfortunately, we did not hear from you to schedule an appointment during the time of the project. The installation contractor has agreed to schedule one final day to complete the project for any residents that were not available during the original project dates. **The FINAL DAY to have your water meter replaced will be on April 26, 2022.**

**Replacement of the water meter is at no cost to the homeowner** and takes approximately 30-minutes to complete. The water meter is typically located in the utility room or lower level of your home or business. All installers will have a photo ID, uniforms, travel in marked vehicles and have completed a background check.

***Prior to the installer coming onsite, please check the following:***

- Check the operation of the valve before and after the water meter for leaks and operability.
- The shutoff valves before & after the meter are the customer's responsibility and needs to be functional for the installation to occur.
- The property owner is responsible for all repair work to the valve or plumbing in the home.
- If a valve is defective, **contact E&Z Testing 651-257-0806** to repair/replace the valve(s) prior to the meter being installed. ***If other plumber is used send receipt and pictures of the work that was done to the city for reimbursement. The city will reimburse valid plumbing costs for receipts submitted within 30 days of April 26, 2022.***
- To replace the valve(s), the water to the home/building will need to be shut off at the curb-stop. Please schedule an appointment 48-hours in advance of the repair by calling the City Public Works Dept at **651-257-7604**.
- There is no charge for the meter installation or for water shutdowns at the curb-stop.



## **APPOINTMENT SCHEDULING - CALL MIDWEST TESTING OR SCHEDULE ONLINE:**

Appointments are scheduled in 2-hour timeframes.

8-10am, 10am-12pm, 12:30-2:30pm, 2:30-4:30pm or 4:30-6:30pm.

Schedule online at: [www.midwest-testing.com](http://www.midwest-testing.com)

or call **763-274-9109** (Monday - Thursday 8am-6:30pm) to schedule an appointment.

**Please schedule your appointment immediately. Failure to have your meter replaced by the end of the project may result in **additional costs being added to your water bill and may result in your water being shut off.****

Meter Installation Process:

- The water meter is located inside your home or business.
- Midwest Testing will need to gain access to your home or business.
- An adult 18-years or older must be present at the time of the installation.
- The area around your water meter must be clear and accessible.
- Your water service will be temporarily interrupted during the installation.

**The City and Midwest Testing thank you for your help in making this a successful project.**