

January 31, 2022



**Immediate Response
Required
DO NOT DISCARD
1st NOTICE.**

Resident name
Address
City, ST Zip

NOTICE TO SCHEDULE APPOINTMENT FOR MANDATORY WATER METER REPLACEMENT

The City of Shafer is replacing the water meters in your area starting **Monday February 14 until Thursday, February 24, 2022. Replacement of the water meter is at no cost to the homeowner** and takes approximately 30-minutes to complete. The water meter is typically located in the utility room or lower level of your home or business.

The City has contracted with Dakota Supply Group and their installer, Midwest Testing, to furnish new Kamstrup water meters. All installers will have a photo ID, uniforms, travel in marked vehicles and have completed a background check.

Prior to the installer coming onsite, please check the following:

- Check the operation of the valve before and after the water meter for leaks and operability.
- The shutoff valves before & after the meter are the customer's responsibility and need to be functional for the installation to occur.
- The property owner is responsible for all repair work to the valve or plumbing in the home.
- If a valve is defective, contact a local plumber to repair/replace the valve(s) prior to the meter being installed.
- To replace the valve(s), the water to the home/building will need to be shut off at the curb-stop. Please schedule an appointment 48-hours in advance of the repair by calling the City Public Works Dept at **651-257-7604**.
- There is no charge for the meter installation or for water shutdowns at the curb-stop.



Appointments are scheduled in 2-hour timeframes.

Monday - Thursdays 8-10am, 10am-12pm, 12:30-2:30pm, 2:30-4:30pm or 4:30-6:30pm.

Schedule online at: www.midwest-testing.com

or call **763-274-9109** (Monday - Thursday 8am-6:30pm) to schedule an appointment.

Please schedule your appointment immediately. Failure to schedule your meter replacement by the end of the project will result in a \$75.00 surcharge added to your water bill and may result in your water being shut off.

Meter Installation Process:

- The water meter is located inside your home or business.
- Midwest Testing will need to gain access to your home or business.
- An adult 18-years or older must be present at the time of the installation.
- The area around your water meter must be clear and accessible.
- Your water service will be temporarily interrupted during the installation.

The City and Midwest Testing thank you for your help in making this a successful project.