

City of Shafer - Park Rental Policy & Agreement

By signing this agreement the renter agrees to adhere to the following requirements and agrees to accept the consequences for his/her failure to do so.

1. **Park Hours.** Since Shafer parks are located in residential neighborhoods, renters are permitted to use the rented facilities between dawn and dusk. Renters may be ejected from the facilities during the hours not permitted.
2. **Alcohol.** The renter will be subject to ejection and prosecution for the consumption or use of intoxicating beverages whether it is occurring with or without the renter's knowledge. Absolutely no sale of intoxicating beverages is permitted. The renter shall indemnify and hold the City of Shafer harmless for any liability introduced by the consumption of alcoholic beverages upon City property during the rental period.
3. **Nuisance.** The renter is responsible for the conduct of guests during the rental period. The cause of public nuisance, at the discretion of the Police/Sheriff's Department, will be grounds for ejection from the facilities.
4. **Parking.** Parking is permitted on-street or in designated areas only. Overnight parking is prohibited.
5. **Trash.** Trash containers will be provided. Renters must ensure that all trash is placed in these containers. City employees will dispose of trash in the containers at the end of the event.
6. **Damage Deposit.** There is a \$50.00 deposit required for both residents and non-residents which shall be returned only if City Staff determines that all conditions of this Rental Agreement have been met. The renter's responsibility shall not be limited to the amount of the deposit. In the event of a violation of this Rental Agreement the deposit may be retained by the City.
7. **Adult.** Renters must be at least eighteen (18) years of age. The event must be supervised by a responsible adult.
8. **Facilities Rented.** Most of the events for which shelters are rented occur on weekends. The only restrooms for each park are located in the park; all patrons must share them respectfully.
9. **Refunds.** There are no refunds due to inclement weather, messy facilities, or for any other reason. At times the shelters are rented for several consecutive days by different patrons, so the condition of the shelter is dependent upon how well the previous renter adheres to the Rental Agreement. If the facility has not been adequately cleaned when the renter takes occupancy, you are encouraged to photograph the pre-existing condition to assist the City in dealing with that previous renter. You are expected to leave the shelter and grounds in good condition at the end of your event.
10. **Conflict.** If a renter encounters a conflict, they are encouraged to call the Chisago County Sheriff's non-emergency number 651-257-4100. For any emergencies call 911.
11. **Reservation/Cancellation Policy.** Upon receipt of this signed document with damage deposit the facility will be reserved on the requested date. In the event of cancellation, damage deposit will be refunded if the city is notified prior to the reserved date.

With your signature, the above terms are accepted along with acknowledging copy of Part 9. Park Regulations of the city code.

Renter Signature _____ Date _____

Below is for City of Shafer use only

Damage Deposit	\$50.00	Date paid		City staff receiving deposit	
Copy to (Circle One):	Renter	Chisago Cty Sheriff's Dept	Shafer Public Works	Deposit returned-renter signature	



17656 303rd Street (651) 257-4726 ext 0

Park Rental Policy & Agreement

CONTACT INFORMATION

Name _____ Group/Organization _____

Address _____ Phone Number _____

City, State, Zip _____

EVENT INFORMATION

Date : _____ Facility: _____ Type: _____

Set-Up Time : _____ Event Start Time: _____ Event End Time: _____

Rental parks and what is available at each park are listed below.

Buffalo Ridge Park

Pavilion

Picnic Tables

Play Structure-*Shared*

Portable Restrooms-*Shared*

Shafer Meadows Park

Pavilion

Picnic Tables

Play Structure-*Shared*

Portable Restrooms-*Shared*

Rental Fees & Damage Deposits

Rental fee is free. All persons are required to pay a \$50.00 **CASH** damage deposit due before the event. All or part of the deposit may be refunded if the park is cleaned satisfactorily and there is no damage to building, facilities and/or equipment.

Reservation Sign

Please display the Reservation sign during your occupancy of the park.