

ORDINANCE NUMBER 2018-__

CITY OF SHAFER
CHISAGO COUNTY, MINNESOTA

AN ORDINANCE AMENDING CHAPTER 10, PART 1, OF THE SHAFER CITY CODE
BY ADDING A NEW SECTION REQUIRING A CERTIFICATE OF SURVEY WITH
CERTAIN BUILDING PERMIT APPLICATIONS AND ZONING APPLICATIONS

THE CITY COUNCIL OF THE CITY OF SHAFER, MINNESOTA ORDAINS:

Section 1. Chapter 10, Part 1 – General Provisions shall be amended by adding a new Section 1001.08 to read as follows:

1001.08 **CERTIFICATE OF SURVEY REQUIRED**

Subd. 1. Certificate of Survey Required. A certificate of survey shall be required with all building permit applications for new construction and building permits that enlarge or alter the footprint of an existing structure. A certificate of survey shall be required for all planning applications, including plats, land divisions, land consolidations, conditional use permits, variances, site plans, and zoning amendments.

Subd. 2. Application, Administration, and Enforcement. The certificate of survey shall locate all existing permanent structures on the property with regard to size and location including buildings, driveways, utilities, septic sites, and wells. In addition, the survey shall include the size and locations of proposed structures, topographical information, floodplain, wetlands, and any recorded easements. A city-provided Certificate of Survey Requirements checklist must be completed, signed and returned to the city hall prior to issuance of a building permit.

Subd. 3. Certificate of Survey Review Fee. An applicant must pay to the city the Certificate of Survey Review Fee specified in the city fee schedule, City Code Chapter 12, as that ordinance may be amended from time to time.

Section 2. This ordinance shall become effective immediately upon its passage and publication according to law.

PASSED and ADOPTED this ____ day of _____, 2018, by the City Council of the City of Shafer, Minnesota.

CITY OF SHAFER

Dan Vogel
Mayor

ATTEST:

Joan Ciesler
City Clerk